

University "Isa Boletini" in Mitrovica
MANUAL FOR STUDENTS



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Mitrovica,

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List of study programs according to faculties of University "Isa Boletini" in
Mitrovica - accredited by SCQ/KAA

Faculty of Geosciences	Study Programs	Level of studies	Accredited from	Accredited through	Duration of studies	ECTS – credits
1.	Mining	BSc	1 October 2022	30 September 2025	3 (three) years	180 ECTS
2.	mining	MSc	1 October 2022	30 September 2025	2 (two) years	120 ECTS
3.	Geology	BSc	1 October 2021	30 September 2024	3 (three) years	180 ECTS
4.	Engineering Hydrogeology and Geology	MSc	1 October 2021	30 September 2024	2 (two) years	120 ECTS
5.	Mineral deposits	MSc	1 October 2022	30 September 2025	2 (two) years	120 ECTS
6.	Materials and Metallurgy (with specializations: Materials; Metallurgy)	BSc	1 October 2021	30 September 2024	3 (three) years	180 ECTS
7.	Materials and Metallurgy (with specializations: Materials; Metallurgy)	MSc	1 October 2021	30 September 2024	2 (two) years	120 ECTS
Faculty of Food Technology						
1.	Technology (with specializations: Environmental Engineering and Chemical Engineering)	BSc	1 October 2022	30 September 2025	3 (three) years	180 ECTS
2.	Technology (with specializations: Environmental protection)	MSc	1 October 2022	30 September 2025	2 (two) years	120 ECTS

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	engineering)					
3.	Food Engineering and Technology	BSc	1 October 2022	30 September 2025	3 (three) years	180 ECTS
Faculty of Mechanical and Computer Engineering						
1.	Computer Science and Engineering	BSc	1 October 2021	30 September 2024	3 (three) years	180 ECTS
2.	Economic Engineering	BSc	1 October 2021	30 September 2024	3 (three) years	180 ECTS
3.	Manufacturing Machinery	BSc	1 October 2021	30 September 2024	3 (three) years	180 ECTS
Law faculty						
1.	Law	LLB	1 October 2021	30 September 2024	4 (four) years	240 ECTS
Economic faculty						
1.	Business and Management with specialization in Banking, Finance and Accounting Management and entrepreneurship	BA	1 October 2022	30 September 2025	3 (tri) years	180 ECTS
Education faculty						
1.	Primary education	BA	1 October 2021	30 September 2024	4 (four) years	240 ECTS

Mission

The mission of University "Isa Boletini" in Mitrovica is to provide quality teaching for the preparation of capacities in the unique fields for Kosovo and the region, dedicated in providing scientific research, professional counselling and other professional activities that ensure well-being and social advancement.

UIBM

The University "Isa Boletini" in Mitrovica (UIBM) has created enormous opportunities for the young people in the region, who by becoming part of this institution of higher education in Kosovo, simultaneously become part of the labour market. At UIBM, 20 programs are accredited, which are quite attractive and in demand not only domestically, but also internationally.

Academic year

1. The University organizes studies in accordance with existing study programs during the academic year, which lasts twelve (12) months. The academic year starts on 1st of October and ends on 30th of September.
2. The active study period (lectures, exercises, seminars, and colloquiums) is divided into two semesters: the winter semester that begins on 1st of October 1 and ends on 15th of January and the summer semester that begins on 16th of February and ends on 31st of May.
3. The subject can be lectured weekly (15 semester weeks), during one or two (2) semesters or it can be held as a block of lectures in one (1) semester.
4. Lectures can be delivered in person at the university, in the form of online learning and in a combined form. The study calendar is issued by the Senate no later than 30th of August 30 and contains the schedule of lectures (lectures, exercises, seminars, and colloquiums), conditions and exam deadlines for the academic year.

Bachelor studies

1. Bachelor studies last 3 or 4 years and require 180 respectively 240 ECTS points, unless otherwise specified by the relevant regulations of the Ministry.
2. The Senate issues special regulations for basic studies in certain fields with the proposal of the council of the relevant faculty if these programs are expected to last up to 6 years and require up to 360 ECTS points.
3. The successful completion of Bachelor studies is concluded with the academic title of Bachelor of Science or Bachelor of Arts.

Master studies

1. Master studies last 1 or 2 years and require 60 respectively 120 ECTS points, unless otherwise specified by the relevant regulations of the Ministry.
2. Successful completion of basic studies - bachelors is a condition for registration of master's studies.
3. The successful completion of the master's studies is concluded with the academic title Master of Science, Master of Arts or Professional Master.

Who is eligible to study at UIBM?

Bachelor studies:

1. Each candidate who passes the matriculation exam is eligible to apply for studies at UIBM according to the legislation in force.
2. The conditions for admission to basic studies - bachelors at the University are:
 - 2.1. Successful completion of secondary school in Kosovo, certified by a diploma;
 - 2.2. Successful completion of primary and secondary school with at least twelve (12) years of schooling certified by a relevant diploma;
 - 2.3. Successful completion of primary and secondary school with at least twelve (12) years of schooling certified by a relevant diploma, obtained in the outside world, if the equivalence with the high school diploma has been made. The decision on the recognition of the diploma and its equivalent is taken by MEST.
3. The Senate issues regulations, which define in detail the conditions and criteria for enrolment in basic studies - bachelor.

4. For specific fields of study, the University organizes additional exams - admission exam for a number of subjects, in the procedure of admission of students, which must be approved by MEST. In this case, the student must successfully pass the entrance exam for registration in the first year of studies.

When applying, candidates shall submit the following documents:

1. Birth certificate (original)
2. Copy of the identification card
3. Evidence - The decision by the competent body, on the recognition of the status of the martyr's family,
4. Certificates of all high school classes (original or notarized)
5. High school diploma or high school graduation certificate, if there was a high school graduation exam (original or notarized)
6. Certification on the points obtained in the matriculation exam for teaching subjects (only candidates for the faculties: Faculty of Geosciences, Faculty of Food Technology and Faculty of Mechanical and Computer Engineering)
7. The completed application form is downloaded during the online application from the Internet: umib.net (apply online)
8. The decision on the recognition of education abroad.

Candidates admitted for enrolment shall submit

1. The filled-in registration form, which is submitted when enrolled and taking photo for ID.
2. Students as citizens of the Republic of Kosovo who start their studies at the University Isa Boletini have the first year of studies for free. The payment for one semester for students who repeat the year shall be 25 € for regular studies.

Master studies

Admission to master's studies

1. Students in master's studies are accepted on the basis of competition, according to the results of preliminary studies and their equivalence, as defined in the Law on Higher Education.

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2. Students who have completed preliminary studies are allowed to enter equal competition for admission to Master's or doctoral studies from all institutions of higher education in Kosovo.
3. The special criteria for admission to master's studies are set by the Senate, in accordance with the provisions of the Statute.
4. For joint study programs, the admission criteria are set by the senate of the partner universities, in accordance with the provisions of their statutes.

When applying, candidates shall submit these documents:

1. Birth certificate or extract (original);
2. Copy of the identification card;
3. Diploma - original graduation certificate of basic studies - bachelor, or notarized copy according to the original;
4. Evidence of accreditation of the institution of higher education (for candidates who have completed their studies abroad and in private colleges of the Republic of Kosovo);
5. Summary of exams passed with an average grade, (only for candidates from other programs and faculties);
6. Payment for application at the height determined according to the UA of MEST. (The payment form is downloadable from the UMIB website);
7. The decision on the recognition of education abroad;
8. The document under point 2.3 a duplicate can be accepted only if it is certified by the competent authorities for loss, damage, theft, etc.
9. The completed application form which is downloaded during the online application from the Internet: The link (Link) for online application through the Internet is: umib.net
10. The selection of candidates is made on the basis of the criteria defined by the regulation for master's studies of UMIB and the relevant regulations of the academic units.

Candidates admitted for enrolment shall submit

1. The filled-in registration form, which is submitted when enrolled and taking photo for ID.

Students - status, rights and responsibilities

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1. The person registered at UIBM has the status of a student.
2. The student's status is confirmed with the student's ID card.

Methods of study

1. The University offers two (2) study methods:
 - 1.1. Regular studies;
 - 1.2. Correspondence studies.
2. The student may have the status of:
 - 2.1. Regular student;
 - 2.2. Correspondence student;
 - 2.3. Guest student.

Student rights

1. Students who are admitted to the University are eligible:
 - 1.1. To participate in all the lectures, seminars and lessons organized in the subjects of the chosen study program according to the progress of the studies;
 - 1.2. To use university libraries and other services for students;
 - 1.3. To participate in the elections for student representatives in the university bodies, to regularly participate in the meetings of the bodies and commissions, where they are designated as members, and to perform such tasks with commitment and in a sincere manner. In case of conflict of interest related to the content, the delegated members of the students do not participate in the meetings of the governing bodies of the University;
 - 1.4. To present new ideas and controversial opinions without risking the loss of the student's place or the privileges they may enjoy from the University;
 - 1.5. To complain about the quality of the teaching process or the infrastructure of the university;
 - 1.6. To oppose a decision or an action of the University against them in MEST and in the competent court

Student obligations

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1. Students who are admitted to the University have an obligation:

- 1.1. To respect the regulations issued by the University;
- 1.2. To respect the rights of staff and other students;
- 1.3. To pay due attention to their studies and participate in academic activities;
- 1.4. To continue the lectures in accordance with the rules of the specific study program;
- 1.5. To behave well both in the University premises and outside them in order not to discredit the University;
- 1.6. To respect the rules of the code of ethics;
- 1.7. To pay fees and charges that is settled.

Registration in the following year of studies

1. Successful completion of the year in accordance with the study program is a prerequisite for the student to register for the next year.
2. Student who could not successfully finish the year must enrol again in the same year of studies.
3. Maximum number of years registered again is equal to the number of regular years of the relevant study.

Loss of student status

1. The regular student loses the status for the following reasons:
 - 1.1. When decides to leave studies;
 - 1.2. When completed studies;
 - 1.3. When fails to register in the academic year;
 - 1.4. When did not complete his studies in the double period of the duration of his studies;
 - 1.5. When you reach the maximum number of serial registration years without successfully completing your studies.
 - 1.6. In the case of exclusion, based on the decision issued after the disciplinary procedure.
2. Student can ask once to extend the duration of his studies for one (1) or two (2) years. The decision is taken by the Council of the academic unit. If a positive decision is made, the student will have the status of a regular student again.

3. Council of the academic unit applies the special rules for maintaining the status of a regular student in these cases:
 - 3.1. For special achievements in the field of sports, certified by amateur or professional status at the regional level or above;
 - 3.2. For special achievements as a well-known artistic creator, proven by the relevant media reaction and confirmed by the Council of the relevant Faculty.
 - 3.3. For individuals with physical disabilities, including vision and hearing disabilities, or mental disabilities, certified by a doctor's certificate.
4. The decision on registration is taken each year by the Council of the academic unit.
5. The student can request a temporary suspension from the status of a regular student in proven cases like this:
 - 5.1. Serious illness;
 - 5.2. Care for children under the age of three;
 - 5.3. Pregnancy and childbirth;
 - 5.4. Other justified cases.
6. The final decision is taken by the Dean of the Academic Unit

Status of Regular Student

1. The status of a regular student is maintained within two (2) years after all exams have been completed. During this time, the student must take the diploma exam to successfully complete the studies.
2. The student who has exceeded the stipulated time to successfully complete the degree can submit a request to the dean of the academic unit for the extension of this period for one (1)

Continuing enrolment

1. Student may continue enrolment as a regular student, without any obstacles, in relation to the period of temporary suspension of the regular student status, based on this Statute. The period of temporary suspension of the status of a regular student, based on this Statute, is not counted in the duration of studies.
2. If the curriculum valid at the time of the student's first registration is not developed in the following year of the student's registration after the temporary suspension of the status of

a regular student based on this Statute, the study committee of the academic unit decides on the differential exams or for other additional obligations as a condition for continuing studies.

Dismissal of students

1. Council of the academic unit permanently or temporarily expels from the University students who seriously violate the rules. Students accused of violations have the right to be heard by the Disciplinary Committee, which advises the Council of the academic unit. Dismissed students have the right to appeal to the Appeals Committee at the level of the academic unit as a second instance.
2. Regulations that elaborate these procedures are issued by the Governing Council after consulting the Student Parliament.

Right to legal remedies

1. Students have the right to complain against the decision taken by the University bodies, academic units and organizational units that are related to their rights, obligations and responsibilities.
2. Such appeals are submitted to the study committee of the academic unit within fifteen (15) working days after the announcement of the decision.
3. Study committee is obliged to submit the report on the decision made to the council of the academic unit within thirty (30) working days after receiving the complaint.
4. Appeal about the second instance decision is decided by the Senate.
5. Students have the right to contest the decision of the Senate in the competent court.

Defining academic success

1. To determine academic success, the following evaluation methods should be applied:
 - 1.1. The exam;
 - 1.2. Colloquium;
 - 1.3. Seminar paper;
 - 1.4. Professional practice;

1.5. Practical test during exercises;

1.6. Interpretation and presentation of other works.

Organizing the exam

1. Exams serve as a regular way of evaluating knowledge.

2. Exams are organized separately for each subject or combined for more subjects in accordance with the study program (exam before committee).

3. Exams are held in one of the following ways, at the discretion of the teachers, if there is no other decision by the faculty council:

3.1. Writing;

3.2. Oral;

3.3. Written and oral;

3.4. Practical work.

4. In the combined oral and written exams, the time difference cannot be longer than seven (7) days.

5. Exams are evaluated by an examiner or by an exam committee.

6. Examinations may be held by an examination committee if:

6.1. The student has complained;

6.2. Is assigned with the study program.

7. The procedure for holding the exam is determined by the study program.

8. The method of determining knowledge and giving the exam will be determined by the course curriculum - syllabus.

Student assessment

The student's success in the exam is expressed with grades from 5 (five) to 10 (ten).

The exams are public and are announced on the notice board and on the website of the relevant academic unit.

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It is prohibited to enter the exam for external persons, whether they are members of the university or faculty staff, with the exception of the head of the Faculty's department, the vice-dean for teaching matters and other persons authorized in writing by the Dean or the Rector to conduct an inspection.

Setting the final grade of the exam is done as follows:

Points	Grade	Description	ECTS grade
91 – 100	10	Excellent	A
81 – 90	9	Very good	B
71 – 80	8	Good	C
61 – 70	7	Satisfactory	D
51 - 60	6	Sufficient	E
0 - 50	5	Poor	FX/F

The student is considered to have successfully passed the exam when he is graded from 6 to 10, while he is considered to have failed the exam if he is graded with grade 5.

Examination period

1. Exams for bachelor's and master's studies are held during the exam period.
2. Exam dates include winter (January), spring (June) and autumn (September). The exact period for each term is determined by the general calendar of studies, which is accepted by the Senate and open to the public.
3. Exam deadlines, including daily schedules, are announced at the beginning of the academic year.
4. Exam schedules will be determined in such a way that the student does not have more than one (1) exam per day.
5. Exam schedules, once they have been announced, are binding, both for the questioner and the student

Submission and schedule of exams

1. Exam submission time will begin four (4) weeks to eight (8) days before the exam deadline.
2. The exam schedule is announced no later than eight (8) days before the start of the exam period.

3. In cases where the student is absent or withdraws from the exam, the exam is considered to have failed (it is graded with five (5)). Exceptionally, in cases of the student's absence for a reason which he has notified the faculty, he is considered to have abstained and is not graded.
4. At his request, the student may be allowed by the dean of the academic unit to enter the exam earlier or later, provided that he participates in an international study exchange program or is doing practical training abroad, during the exam period.

Right to legal remedies

1. The student has the right to submit a written complaint to the dean of the academic unit against the grade received. The appeal must be submitted within two working days after the results have been announced.
2. Complaints can be made for the following reasons:
 - 2.1. For the written exam - a complaint is filed against the grade in written;
 - 2.2. For the oral exam - a complaint is filed against the grade orally;
 - 2.3. for the combined written and oral exam:
 - 2.3.1. A complaint is filed against the written grade, before entering the oral exam;
 - 2.3.2. A complaint is filed against the grade taken orally, which means that the grade from the written exam has been accepted.
3. After receiving the complaint in time, the dean of the academic unit forms the examination committee within five (5) working days after the complaint has been received and appoints three (3) professors, but without the questioner against whose grade the student complained.
4. In case the oral exam is repeated, the assessment by the committee is done on the next working day after the committee has been appointed.
5. In case of appeal against the grade in the written exam, the written exam will be re-examined by the committee on the next working day after the committee has been appointed.
6. No appeal can be filed against the commission's assessment.
7. Tests from exams related to student evaluation are stored at least fifteen (15) days after the announcement of exam results

Re- examination

1. The student has the right to retake the subject he did not teach.
2. According to the rule, the student has the right to enter at most three (3) times in the exam that he did not take.
3. After complaining, the student, with a well-founded justification, may be allowed by the dean of the academic unit to take the exam for the fourth time. The examination may then be held before a committee of three members, who are appointed by the dean of the academic unit.
4. In case the same year is registered again, the previous number of failed exams of the student is not taken into account.
5. In the event that the student again fails the exam four (4) times during the repeated year, he loses the status of a regular student in the given study program.
6. The student can regain the student status, if he appears in a new study program. The decision on regaining student status determines the exams and others accepted by the student and the student's obligations in the new study program.

Course program – syllabus

A syllabus is a document that shows the content of a course and that has the purpose and other guiding elements for students, for the type of teaching they can expect from the syllabus. A syllabus contains:

- Basic data – general information about the subject;
- Description of the teaching subject - course;
- Objectives of the teaching subject - course;
- Expected learning outcomes;
- The student's workload in activities;
- Teaching methodology;
- Evaluation methods;
- Basic literature and additional literature;
- Designed lesson plan - subject calendar, as well as

- Academic policies and rules of conduct.
- ECTS is a system for transfer and accumulation of credits which is oriented towards the student and represents the student's workload to achieve the objectives of a certain study program. This system facilitates the recognition of the period of study in other institutions (at home and abroad), the transfer of accumulated credits from one IAL to another and thus enables greater student mobility.

Changing the course of studies

1. The student can change the study program, finishing the lessons in one study program and starting the lesson in another study program in the same unit or in the other academic unit of the University.
2. Changing the study program is possible between study programs, in order to achieve the same level of education in accordance with the provisions of this Statute.
3. When changing the study program, the student is allowed to start the new study program if at least fifty percent (50%) of the exams have been passed successfully during the old study program and are accepted in the new study program.
4. According to paragraph 3, of this article, the student is allowed to enrol in the new study program:
 - 4.1. At least in the second year of studies or
 - 4.2. in the academic year following the old academic program.
5. Changing the study program cannot be done if the student has to register again in the first year of studies in the new study program, in accordance with paragraphs 3 and 4.

The procedure of changing the study program within the University

1. The student must submit the request for changing the study program to the Study Committee of the academic unit where he wants to continue his studies. Attached to the request must be evidence of successful completion of the requirements, based on the previous study program.
2. The study committee of the faculty determines the individual obligations for changing the study program in accordance with the specific rules of the study program.

3. The decision to change the study program must be taken by the Council of the academic unit with the proposal of the study committee.
4. The appeal against the decision on the refusal to change the study program must be made to the council of the academic unit by the student, within eight (8) working days after the publication of the decision.

The procedure for changing the study program from other universities

When changing the study program from another public university to UIBM, the same rules will apply as when changing the study program within the University.

Graduation period

1. After the end of the last regular semester of bachelor's or master's studies, the student will be assigned a period of twelve (12) months to complete the exams (graduation period).
2. The student can ask once from the dean of the academic unit for the extension of the graduation period for another twelve (12) months.

Bachelor thesis

1. Bachelor's study programs end with the thesis for bachelor's degree or with an exam before the committee, in accordance with their study programs.
2. The thesis for the bachelor's degree is worked on individually by the student, proving that the theoretical skills achieved during the study can be successfully used to solve practical problems in certain scientific fields.
3. The thesis for the bachelor's degree can be worked together by two (2) or three (3) students (research group) and the contribution of each candidate must be clearly noted there
4. The Council of the academic unit decides on the request for the thesis of the bachelor's degree by two (2) or three (3) students.
5. The procedure for application, work, defending and evaluation of the thesis for the bachelor's degree is determined by the academic council of the academic unit.
6. Before defending the diploma thesis, the student signs an affidavit that the thesis is original, if the opposite is proven, the summons is revoked.

Master thesis

1. Master's study programs end with the master's thesis, in accordance with the study programs.
2. The master's thesis is worked on individually by the student, proving that the theoretical skills achieved during the study can be successfully applied to solve complex research problems in certain scientific fields.
3. The thesis for the master's degree is worked on by two (2) or three (3) students (research group) and the contribution of each candidate must be clearly marked there.
4. The application for the master's thesis by two (2) or three students is decided by the academic council of the academic unit.
5. The procedure for submission, preparation, defending and evaluation of the master's thesis is determined by the Council of the academic unit.
6. Before defending the diploma thesis, the student signs an affidavit that the thesis is original, if the opposite is proven, the call is revoked.

Students' Disciplinary procedures

Students are obliged to adhere to the provisions of the University Statute and other acts of the University and the Faculties, to respect the University's Code of Ethics and to abide by the rules of etiquette, as well as to protect and take care of the student's reputation, of the Faculty and the University in general. Students are obliged to adhere to the obligations arising from the general acts of the University, during the time of entering the exam and during the lectures and exercises. In this sense, the student's disciplinary violation is considered any attempt or action he uses to copy or falsify, to receive and give unauthorized information from other students with the aim of completing the test or colloquium illegally.

A student's disciplinary violation is considered any case of non-compliance with obligations by the student, serious disciplinary violations are considered specially:

- Actions that cause a criminal offense for which criminal prosecution is foreseen according to official duty;
- Actions that cause a criminal offense that is committed against teachers, associates and other employees of the Faculty and University or against other students;
- Destruction or intentional damage to the property of the University or the collection of books in

the library;

- Disruption of order and disciplinary violation related to one of the forms of teaching or examination;

- Misuse of spaces, materials, computer equipment and other equipment of the faculty;

Serious violations of the rules of etiquette towards teachers, other workers of the University and Faculties or towards students, citizens and other bodies and organizations in the facilities of the faculty and the university, as well as in other official facilities or other public places.

These measures may be imposed on students for disciplinary violations:

1. Written warning,
2. Last warning before dismissal,
3. Dismissal from studies for up to two years,
4. Permanent exclusion from the faculty.

The measures of dismissal from the faculty, mentioned in points 3 and 4, can only be imposed for serious disciplinary violations or in cases of repetition of disciplinary violations. Disciplinary measure from point 3 means banning registration for the year and banning entrance to exams and participation in other forms of learning.

The committee, as a first instance, advises the Faculty Council regarding the issuance of the decision and the imposition of the disciplinary measure due to the student's disciplinary violation. The Faculty Council can impose the disciplinary measure only if the offender has been heard in a session by the Disciplinary Committee. Exceptionally, the measure can be pronounced even if the offender has not been heard, while he did not participate in the session even though he was invited in a regular way.

The decision taken in the disciplinary procedure is submitted to the student and the dean of the faculty. The decision on the pronouncement of the measure must contain the introduction, the slide, the reasoning as well as the legal advice on the right to appeal the decision by the parties.

Students have the right to complain against the decision made by the Council of academic units. The appeal is submitted to the Academic Unit Studies Committee within 15 working days after the announcement of the decision.

Representation of students in the University bodies

Students have the right to establish student organizations to which all bachelor and master students can belong.

Each student organization must have its own charter that is approved by its members and in accordance with the regulation for student elections. The statute will include the principles of equal opportunities and non-discrimination.

Students' interests will be represented in the University through these bodies:

1. Parliament of students at the University level;
2. Student councils at the level of each academic unit.

Student organizations have the right to propose members for the student parliament and student councils of academic units based on election results every two years.

Students who have repeated years of studies cannot run for or be elected to student leadership positions.

Students who are part of the governing bodies of political parties cannot run on the election lists of student organizations.

Upon graduation, the mandate candidate cannot continue to hold the mandate acquired while he was a student. The remaining vacant mandate is filled with the next candidate listed on the certified list of candidates.

The work of the Student Parliament focuses on these topics

1. Student interests at the University level;
2. Commitment to quality in teaching and learning;
3. Studies related to aspects of University's reforms and academic developments;
4. Developing the quality of learning and assessment;
5. University scholarships;
6. Other general issues of students' academic interests;
7. Organization of cultural and sports activities.

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The student parliament makes the following decisions: Election of a student member in the University Senate; Development of student activities within the University; Proposals for the University Senate, regarding student and academic issues; Participation in all committees and councils of the University where students are members according to the Statute.

The work of the Student Council focuses on these topics

1. Student interests at the level of the academic unit;
2. Studies related to aspects of faculty reforms and academic developments;
3. Development of the quality of teaching and assessment;
4. University scholarships;
5. Organization of cultural and sports activities;
6. Other similar matters.

Each student's council makes the following decisions: Proposing the list for a student member of the Senate; The election of a student member in the faculty councils, the development of student activities within the faculty; Proposals for the faculty council regarding student and academic issues; Participation in all faculty committees and councils where students are members according to the Statute.

University Management System (SMU)

The University Management System (SMU) is an electronic data management platform for student services.

SMU is composed of these modules:

1. Application module for student registration;
2. Grading module;
3. Student payment module;
4. Module of ID cards of staff and students;
5. Diploma module;
6. Quality assurance and assessment module;
7. Competences and learning content module;
8. Library module.

9. Other modules, which can be added by special decisions

Advisory Board

The University "Isa Boletini" in Mitrovica (UIBM) is open for businesses with the aim of creating opportunities for increased cooperation and mutual benefit. As a result, in a joint meeting on April 1, 2019, UIBM leaders with business leaders and representatives agreed on the establishment of the Advisory Board of University "Isa Boletini" in Mitrovica.

The University's cooperation with businesses affects the increase in the quality of staff. Through this board, businesses will be able to influence the development of new programs that are necessary for the economy. Opening the University to businesses is very important, in order for universities to develop into entrepreneurial universities.

In the statute of this board, it is stated that the goal is to connect all businesses, to create continuous cooperation and the creation of connections between businesses and the University.

Innovation and Entrepreneurship Centre

The memorandum of understanding for the opening of the Innovation and Entrepreneurship Centre was signed on 4th April 4 2019 by the rector of the University "Isa Boletini" in Mitrovica, Alush Musaj, and the Minister for Innovation and Entrepreneurship, Besim Beqaj.

The Centre for Innovation and Entrepreneurship at University "Isa Boletini" is considered important for students, academic staff and business, and it is good news not only for University "Isa Boletini", but also for Mitrovica and the region, since the Centre will be in service to all. It is envisaged that it will transform the university into a development centre for new staff and business development.

Association "Alumni"

The "Alumni" association of the University "Isa Boletini" in Mitrovica was founded on 5th May 2019. The establishment of this association is considered an important moment for the University. "Alumni" will help connect all generations of students, to create continuous

collaboration and create connections between students, professors of the respective faculties and the wider academic community.

Otherwise, it is envisaged that "Alumni" will create a database of graduates and their data to enable their penetration into the labour market, then organize events, seminars, professional conferences and make the professional advancement of graduates.

Career Development Centre

By decision of the Governing Council of the University "Isa Boletini", on 5th August 2019, the Center for Career Development (CDC) was established, which represents an important project for students and the University itself. Such a center will be an important point of information and mediation for students.

The CDC will help the students of University "Isa Boletini" in Mitrovica, regarding the development of knowledge and skills that will help them for employment, providing the opportunity for students to gain work experience during their studies, providing information about the labour market work, providing the opportunity to access information for studies, trainings, seminars, lectures and other activities.

Otherwise, CDC will help in the development of skills, knowledge and skills, which are crucial for the employment process of students and graduates, and will provide digitized services for education, counselling, development and career guidance, etc.

Recreation corner for students

The students of University "Isa Boletini" in Mitrovica have at their disposal an extremely attractive corner for recreation. This is made possible with a grant won by the IOM from the students. The corner for recreation is located on the ground floor of the building where the faculties are located. The project was implemented in coordination with the Student Parliament.

More broadly, students can be informed through the website (www.umib.net), where all the regulations of the "Isa Boletini" University, announcements, competitions, etc. are published. Students can also be informed through the official Facebook page of University "Isa Boletini".

University“Isa Boletini”in Mitrovica
MANUAL FOR SUDENTS

You can also access the offices for student services of academic units, you can also receive answers through the official email info@umib.net.

This handbook was drafted by the student services office of UIBM and will serve as a facilitating tool for students to be informed and to make individual decisions regarding all the processes that accompany students during their studies. The manual will be published on the UMIB website.

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